**Mentee**

Year appointed

Last year of tenure clock

Division

Date

Mentor

Chair and committee members

**Meeting summary**

**Did the mentee submit a mentoring committee report to the committee in advance of the meeting?**

**Overall concerns Y/N**

**If yes, document areas of concern:**

* Funding
* Grant submissions (recent and planned)
* Publications
* National profile (can the committee play a role in this?)
* Institutional service and teaching (too much, too little)
* Clinical service and/or administrative responsibilities (too much, too little)
* Other areas of concern

**Recommendations**

**Planned next committee meeting:**